

**RECORD OF ACTION OF THE BOARD OF DIRECTORS
OF
VICTOR GARDENS SINGLE FAMILY VILLAGE HOMEOWNERS
ASSOCIATION**

INASMUCH as Minnesota Statutes, Section 317A.239, provides that the Directors of a non-profit corporation may act without the formality of a meeting by subscribing their names to a record of action assented to and taken by them unanimously,

NOW, THEREFORE, the undersigned, being all of the directors of Victor Gardens Single Family Village Homeowners Association, Inc. record that effective this January 14, 2009, they hereby take the following actions.

1. Approve the use of the fine schedule as follows:

A violation of the Rules & Regulations will result in the following actions:

First Violation Notice

A violation letter will be sent to the homeowner. The letter will provide for the violation to be remedied within ten days to avoid further actions. If the homeowner disputes the violation they will be given the option to do so in writing to the Board of Directors.

Second Violation Notice

If after ten days the violation is not remedied a second letter will be sent to the homeowner. The letter will provide for the violation to be remedied within three days to avoid further actions. If the homeowner disputes the violation they will be given the option to do so in writing to the Board of Directors.

Third Violation Notice

If after the first two violation notices the violation is still not remedied and the homeowner has not disputed the violation in writing, the Association will levy a fine as defined by the Association's Rules, Regulations, Policies or Procedures. If the Violation in question does not have a specific dollar charge defined then a fine of \$100.00 shall apply. Fines are levied against the homeowner in violation. Fines levied by the Association will be added to the homeowners account balance. If the fine is not paid within ten days the Association will attempt to collect the fine in accordance with the Association's Collections Policy. The Association will pursue collection of the fine in the same manner a delinquent assessment would be. This may include the following actions; late charges, administrative charges, attorney charges, liens and foreclosure actions.

Violation Hearing

A homeowner who has received a Violation Notice and chooses to dispute the Violation may do so. The Homeowner must make a written request to the Board disputing the Violation and requesting a Hearing in front of the Board. The request for a hearing must be sent to the Property Manager via email, fax or mail. The request for Hearing must be received by the deadline stipulated by the Violation Notice received by the Homeowner. The Hearing will be scheduled at a fair and reasonable time by the Board of Directors. If the Violation in question involves a fine and the Board elects to dismiss the Violation, the matter will be closed immediately with no fine levied. However, if the Board elects to confirm the Violation then all fines associated with the Violation shall be paid in full immediately following the Hearing.

IN WITNESS WHEREOF, the directors hereto subscribe their names the dates indicated.

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NAME